

Steps to Applying for Executive Office

1. Decide which position you want to run for (WRVP or President)
2. BY January 23, 2024 at 5:00 pm PST | Complete the [Intent to Run form](#)
3. Upon completing the Intent to Run form, review the [Candidate Application](#). (Will be emailed to you).
4. Wait for official approval from Washington DECA Executive Director to continue the Candidate Application (around January 24, 2024).
5. February 6, 2024 at 5:00 pm PST | Submit the application and cover letter to State Officer Coach via email at nicole@wadeca.org.
6. February 8-9, 2024 | Attend interview with Executive Director and interview panel.
7. February 12, 2024 | Receive notification of Washington DECA decision to move you forward in the application process.
8. February 19, 2024 at 11:59 pm PST | Completed Candidate Application due to State Officer Coach via email.
9. February 26, 2024 at 9:00 a.m. | Submit Candidate Application to DECA Inc.
 - a. The official due date for the Candidate Application is March 1, 2024, which is the same day as SCDC. The candidate must submit to nicole@wadeca.org no later than February 26 at 9:00 a.m. Nicole will submit the application on the candidate's behalf.