



SCDC Inclement Weather and Area-Wide Emergency

Washington DECA believes that all participants earning the right to compete at SCDC should have the right protected as much as possible. However, participating schools must recognize that the decision to cancel or postpone the event is impacted by certain restrictions with facilities, volunteers, and staff.

The Washington DECA Executive Director along with the Area Leaders will determine allocations for schools unable to attend SCDC because of inclement weather or an area-wide emergency.

If a school is having difficulty traveling to SCDC due to weather or area-wide emergency, the advisor or school administrator must contact the Executive Director, Lori Hairston lori@wadeca.org, If not available contact, Angela Kim, angela@wadeca.org, immediately.

Below are current policies in regard to cancellation and/or delays for the State Career Development Conference.

The Washington DECA executive director will make the decision regarding the cancellation of a conference.

The following is the alternate winner policy **if SCDC is cancelled:**

- a) ICDC competitors (via allocation) in the written events will be based on the student's written project score.
- b) Competitors in Individual Series Events and Team Decision Making Events will be based on student's test scores.
- c) Competitors in ESB and EIP will be based on score of the written project to be scored by a judge after the cancellation.
- d) Competitors for Integrated Marketing Events will be based on the combination of the test score and written project to be scored by a judge after the cancellation.
- e) Competitors for Professional Selling events will be based on student test scores.
- f) Candidates for state president will complete an online or phone interview, and the top two (2) candidates following the interview will be asked to record a video speech. Candidate speeches will be presented to chapters, and delegates will have the opportunity to vote for their area president and state president via electronic or mail-in ballot by an established deadline.
- g) All scores are final as posted.

SCDC HEALTH AND SAFETY INFORMATION

PLEASE SHARE THE FOLLOWING EMERGENCY AND SAFETY INFORMATION WITH ALL DELEGATES PRIOR TO ATTENDING SCDC.

- **IF STUDENTS DEMONSTRATE SIGNS OF ILLNESS, FEVER, COUGH, SNEEZING, PLEASE DO NOT ALLOW THEM TO PARTICIPATE.**
- **FOLLOW ALL POSTED GUIDELINES ON ELEVATOR CAPACITIES, SOCIAL DISTANCING AND SANITIZING.**
- **NO HANDSHAKES.**

POLICE/FIRE

In the case of an emergency, dial 9-1-1.

[Bellevue Police Headquarters](#) is located at 450 110th Ave. NE Bellevue, WA 98009
(425) 452-6917

AREA MEDICAL FACILITIES

[Overlake Medical](#)

1135 116th Ave NE #300,
Bellevue, WA 98004
(425) 688-5218

[Kaiser Permanente Bellevue Medical Center](#)

11511 NE 10th St,
Bellevue, WA 98004
(425) 502-3000

PEDESTRIAN SAFETY

- Always use crosswalks and look both ways before crossing. Traffic downtown is heavy, cars often go through lights after they turn red. **Bellevue police will issue citations for pedestrian violations.**
- Use the conference provided buses for transportation whenever possible.
- Always travel with a buddy during daylight hours, after dark travel in groups of four with a chaperone.
- Be aware of your surroundings and trust your instincts. Avoid construction sites.
- Never use cell phones while maneuvering busy streets and especially while crossing the street.
- Walk with purpose and project an assertive and business-like image. Criminals will be discouraged if you do not appear vulnerable or easily intimidated.
- When asking for directions, first look for a police officer or another public employee (i.e., bus driver), or go into a nearby business.
- Do not carry large amounts of cash. Keep a record of credit card numbers, photocopy of passport and other valuable documents. If you must carry a large amount of cash, separate it from your purse or wallet and carry it inside clothing (i.e., in a hidden pocket or a money belt).
- Don't tempt a thief by leaving your purse or wallet unattended. It only takes a second to grab it.
- Aggressive panhandling is illegal in Bellevue. If someone obstructs or intimidates you, and aggressively begs for money, do not have to give them money, and report this offense to the police.

HOTEL SAFETY

- Please review safety information in each hotel when you check in. Have a safety meeting with your chapter. Plan the best way to evacuate the hotel in an emergency and a meeting place. In addition, make sure you have all delegates contact information.
- Call hotel security directly from the phone in your room or any house phone. Always be alert for suspicious persons and report to hotel security immediately.
- Use all locks on hotel door, particularly the double lock. Always lock the door when leaving.
- When returning to your room, make sure that you have your room key out and ready.
- Never open your door when a knock is heard. Know your visitor's identity prior to admittance. Use your peephole, if available, or talk through the locked door. If someone claims they are from maintenance, security or a hotel employee, phone the front desk to make sure the visitor is legitimate.
- **Students are prohibited from using the hotel pools and/or hot tubs during SCDC.**
- **Do not jump in, or overcrowd elevators, if there are malfunctions, you are liable for repair costs.**

EVENT CENTER SAFETY

General Sessions will be held at the Meydenbauer Center. Competition is at the Meydenbauer, 1st and 4th floor, the Hyatt 1st, 2nd and 3rd floor and the Hilton 1st floor. Evacuation plans are attached for the Meydenbauer and the Hyatt facilities. At the Hilton, the Skyview Ballroom is located at the event entrance with immediate access to the parking lot. The most important message for all emergency situations is to stay calm and follow instructions.

Please note, for safety reasons, students will not stand on chairs, gather in large groups in aisles or enter the stage unless receiving an award.

MEYDENBAUER EMERGENCY INFORMATION

The Meydenbauer Center will have security on site during SCDC. Call 425-766-7496.

Emergency Holding Areas – In the event of an emergency, delegates should listen for directions via intercom while moving to a designated holding area on the floor they are on at the time of the emergency. Holding areas are as follows Level 1 – Center Hall Lobby, Level 2 – Theatre Lobby, Level 4 – 405 Lobby. In addition, below are general directions for potential emergency situations.

- **Evacuation:** On each level there is an evacuation plan (see attached). Move to the designated holding area or listen for an intercom announcement for instructions.
- **Elevator Malfunction:** In the event an elevator is not working, and you are inside, use the red button to sound the alarm. Emergency personnel will respond, please provide clear information on the occupants in the elevator regarding any health issues.
- **Medical Emergency:** In the case of emergency call 9-1-1. Defibrillators are located on each floor.
- **Natural Disaster/Earthquake:** Take shelter under table, desk or other stable object, after shaking stops stay where you are, listen for instructions, then proceed to the holding area. Do not use elevator.
- **Fire:** Fire extinguishers are located on each floor of the Meydenbauer Center. Do not use elevator.
- **Violent Crime/Active Shooter:** In case of an active shooter, remember these steps in priority order; **Run** (have an escape plan, leave your belongings behind, keep your hands visible), **Hide** (keep out of view of the criminal, block entry to your location if possible), **Fight** (as a last resort, attempt to throw objects or defend yourself).

HYATT EMERGENCY INFORMATION

Hyatt security 425-460-5732 Identify locations on each floor for defibrillators, fire extinguishers and additional emergency information

- Same instructions as the Meydenbauer Center above for specific emergencies.

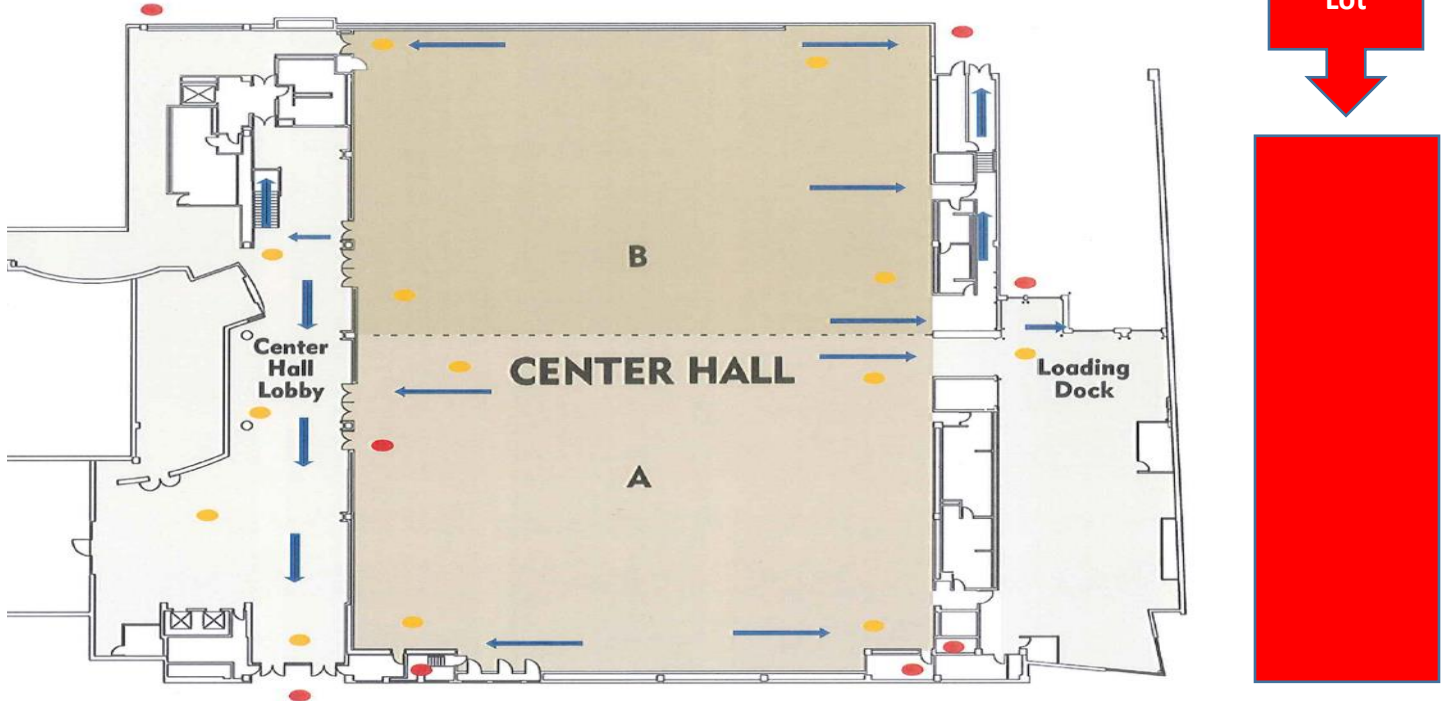
WASHINGTON DECA EMERGENCY CONTACT INFORMATION

IN A CASE OF EMERGENCY OR CONDUCT CODE VIOLATION PLEASE CONTACT LORI HAIRSTON OR A MANAGEMENT TEAM PERSON PRIOR TO CONTACTING WA DECA STAFF.

NAME	TITLE/Role	MOBILE
Lori Hairston	Washington DECA Executive Director/Main Contact/Hyatt Hotel	425.213.8031
Brad Charvet	Washington DECA Management Team	509.830.8235
Marc Hillestad	Washington DECA Board Chair	206.755.4932
Linda Andersen	Washington DECA	520.591.7435
Nicole Cowan	Washington DECA	206.965.0204

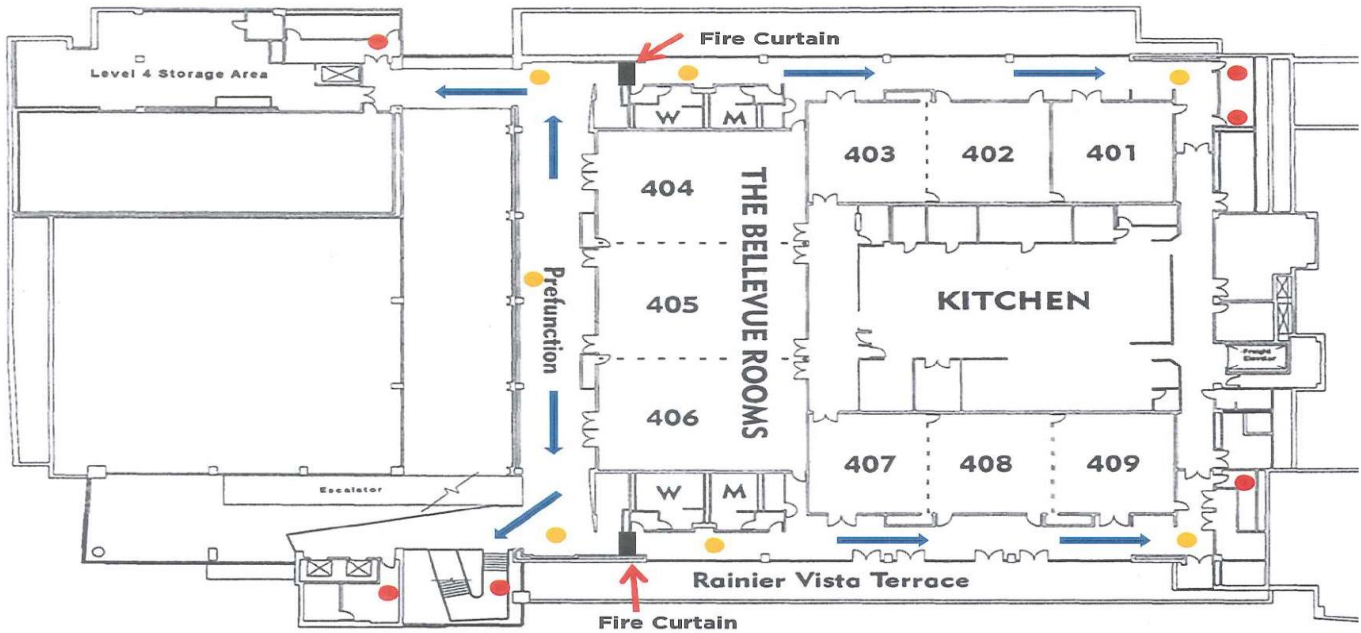
Meydenbauer Center Evacuation Plan

In case of evacuation at the Meydenbauer Center, exit the building using the closest emergency exit and meet your advisor/chaperones in the parking lot across from the loading dock.

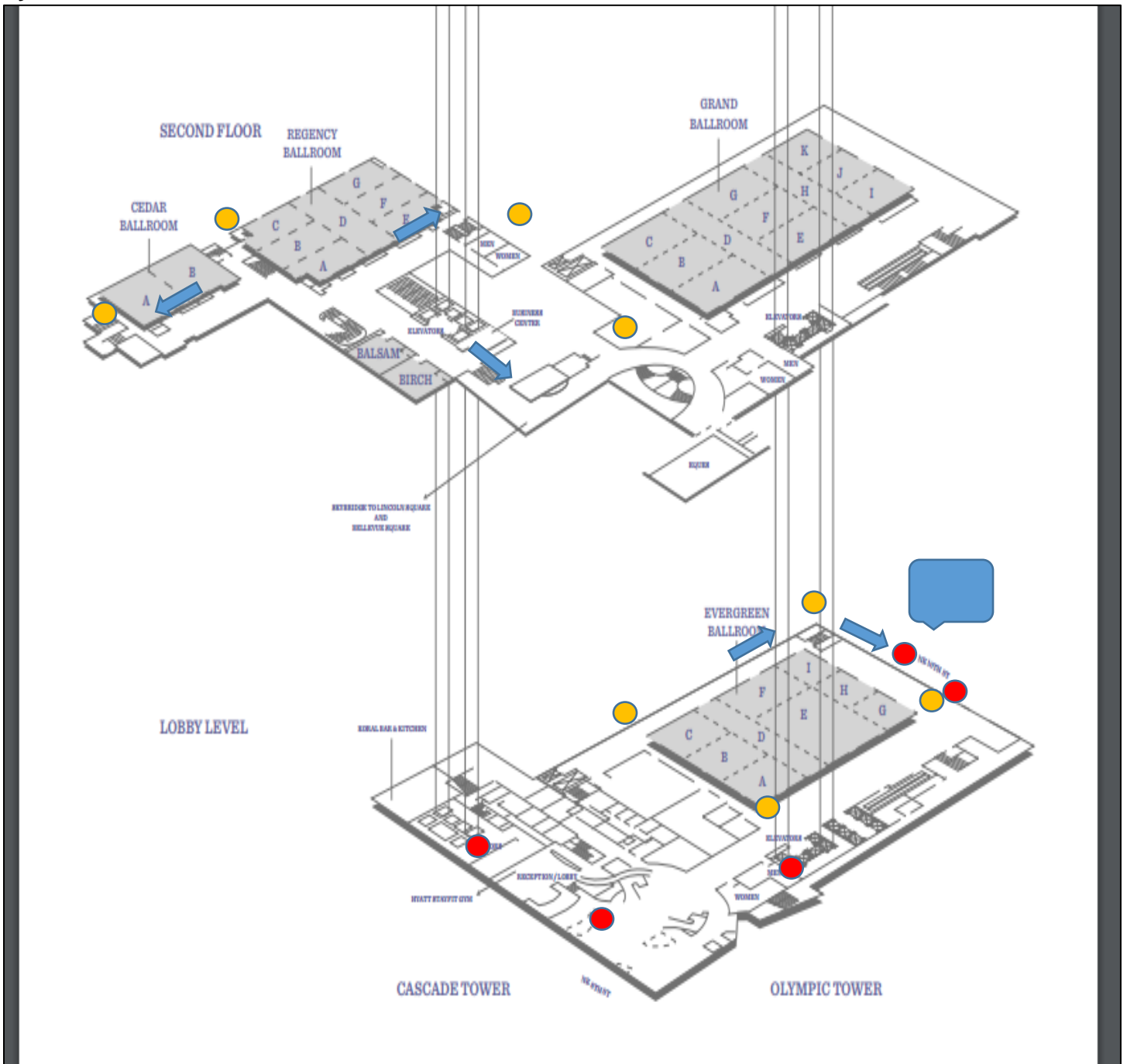


4TH Floor Evacuation Control Point Map

EVACUATION CONTROL POINTS ● EXTERNAL EMERGENCY EXITS ● DIRECTIONAL FLOW →



Hyatt Evacuation Plan



In case of evacuation at the Hyatt Hotel, exit the building using the closest emergency exit and meet your advisor/chaperones in the parking lot in front of QFC on NE 8th Street.

In case of evacuation at the Hilton Hotel, exit the building using the event entrance in front of the Grand Ballroom and meet your advisor/chaperones in the Hilton parking lot.